

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

The Claytawc Centre
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St Dennis
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26th July 2022

To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of St Dennis Parish Council to be held **on Tuesday 6th September 2022 at 7.00pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business.

Yours faithfully

Lynn Clarke

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

This meeting is being held remotely under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

AGENDA

1. Welcome by the Chairman.

2. Apologies

To receive and approve apologies.

3. Declarations of Interest.

a) To receive disclosures of Pecuniary Interests;

b) To receive disclosure of Non-Registerable Pecuniary Interests;

c) To disclose the receipt of hospitality or gifts over the value of £25 and

d) To receive written requests for dispensations on items to be discussed at the meeting

N.B: If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

4. Public Participation (to include Cornwall Councillors Report)

Standing Order '3f - Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chairman of the meeting.

a) Public Participation

b) Cornwall Councillors Report

5. To adopt the minutes of the Parish Council Meeting held on the 2nd August 2022 (emailed).

6. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:

Finance, General Purpose & Audit - Petty Cash Float, Debit Card payment limits, Cllr key allocation, PC equipment holders, CCTV access reviewed. Mobile phone contract and new phone agreed. Cllr skills audit form, handheld hedge cutter, first quarter figures agreed, training to be added to terms of reference.

Staffing & GDPR Committee – Access to work emails, allocation of additional hours, review of staff working from home, reporting in of staff working on Saturdays.

Playing Field Trust meeting – CCTV policy, signage, replacement goal posts, skate park surfacing, equipment servicing and repairs, quarterly figures.

7. Matters Arising – Information Only.

8. To agree the delegated decisions made over the past month.

9. Clerks Report.

10. To review and agree the Business Continuity Policy & Plan.

11. To review and agree footpath signage requiring improvement.

12. To retrospectively agree the room, hire for the Community Emergency Plan working party and to agree a budget for room hire for future bookings.

13. To agree the Terms of Reference for the Community Trust Working Party.

14. Update from the working party on the Community Emergency Plan

15. To agree working with Brannel School on activities/projects.

16. To agree permission for St Stephen in Brannel Parish Council to place a sign within St Dennis Parish Boundary.

17. To agree the cost of Parish Council fleece and polo shirts.

18. To agree re-imbusement for work boots.

19. To update Cllrs on Casual Vacancy.

20. To agree entering the festival of Christmas Trees.

21. To agree the tree survey costs.

- 22. To agree to sign up to the Civility & Respect Pledge.**
- 23. To agree Cllr Training Costs for various courses.**
- 24. To agree the donation for the Poppy wreaths for the Memorial Parade.**
- 25. To agree the CCTV Policy for the use of the Playing Field CCTV system.**
- 26. *Update on the Neighbourhood Plan.***
- 27. *Reports from Outside Bodies.***
- 28. Consultations/Surveys received up to time of meeting.**
Short Term Holiday Lets
- 29. Highways and Footpath Matters.**
 - a) *Footpaths.*
 - b) *Highway Issues.*
- 30. Grant Requests.**
To consider grants received up to the time of meeting.
- 31. Correspondence Received.**
To consider correspondence received up to the time of the meeting - emailed.
- 32. Financial.**
 - a) *To approve this month's payment to creditors and income as tabled.*
 - b) *Approve the bank balances as of 31st July 2022. (emailed).*
 - c) *To agree the use of BACS or Chaps for payments.*
 - d) *To agree the transfer of funds to the Playing Field Trust Account. (£8690).*
- 33. *Items for next agenda.***

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

34. Confidential Items.

Confidential section of staffing committee meeting:

Salary increases, office working hours, salary scales and contract for temp staff, review of management reports.

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.